



A more human resource.™



## ADP Onboarding ADP Vantage HCM®

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Turnkey, Personalized New Hire Onboarding

**ONBOARD**[Overview](#)[Features](#)[Reviews](#)[Policies & Support](#)[Resources](#)

# Engage new hires with a progressive and humanizing approach to onboarding.



ADP Onboarding is a centralized, simple and stream-lined process that helps you welcome your new employees. You can use our automated onboarding solutions to provide the information and support they need even before their first day. With ADP Onboarding, your new hires can do less paperwork and spend more time connecting with their coworkers. You can welcome them with a unique combination of solutions that can get them acclimated and engaged in their new work environment by a personalized welcome portal. Adaptable onboarding tools and services include: Mobile Access, Customizable and Dynamic Templates, and Turnkey Integration with the core ADP HR system.

(\*Available for clients with either ADP Vantage HCM®, ADP Enterprise HR® or ADP Workforce Now®. If you're a client of ADP TotalSource, please hang tight. A better onboarding experience is coming in 2019)

[TAKE THE TOUR](#)[Watch Demo](#)[View Screenshots](#)

## Features and Benefits

### Streamline employee onboarding process.

ADP Onboarding reduces paperwork and digitizes most data transfers, allowing new hires to easily and confidently share necessary and sensitive data.

### Assign and easily track manager tasks.

New hire checklists may be assigned to managers. Practitioners can track checklist tasks and due dates through the Onboarding Administrative Dashboard.

Make it easy for new hires to submit their vital

Share your organization's core message and

data.

ADP's intuitive onboarding solutions can help new hires submit vital data correctly, while still providing them with a comforting and welcoming experience.

## Get familiar faces to help welcome new employees.

ADP Onboarding allows managers to introduce new hires to existing team members—before their first day in office. An Onboarding Buddy can help add that personal touch to alleviate new hire day-one n...

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## Introduce them to your company and neighborhood.

New hires can learn about your company's culture and expectations through ADP Onboarding. They can find out what restaurants, shops and services are located near your office. They get help acclimat...

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## Automated, Turnkey Integrated Systems

• ADP Onboarding is an add-on to the Vantage HCM, Enterprise and Workforce Now platform... [Learn More](#)

## Convenient Mobile Access

• Mobile first design is optimized for small devices. • New hire paperwork can be easi... [Learn More](#)

## Customizable and Dynamic Templates

• Onboarding reduces practitioner administrative time by automatically pulling together... [Learn More](#)

## Manager Functionality

• Set up New Hire Buddy, Team. • Customize Welcome Message. • New Hire Checklist. [Learn More](#)

## Introduction to Company Culture & Work Environment

• New Hire Welcome video. • Neighborhood Map with Points of Interest. • Company Vide... [Learn More](#)

values.

Quickly share your values and culture with new hires with a welcome video, company information and a personalized welcome.

## Get paperwork completed and out of the way.

Review and complete forms like your I-9 (sold separately), tax withholdings, company policies, direct deposit and emergency contacts.

## You can benefit from our “3 C’s” of Onboarding.

Comfort: Employee satisfaction and assimilation that can lead to retention.  
Connection: New employees have an opportunity to create effective, productive working relationships their managers, teams...

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## HR Configuration

• Turnkey, customizable features, based on deep research with managers, new hires and p... [Learn More](#)

## One-Stop Management Functionality

• New hires can easily access all onboarding paperwork through one unified process flow... [Learn More](#)

## New Hire Paperwork

• Tax Withholding. • Direct Deposit. • Emergency Contacts. • Company Policies. • C... [Learn More](#)

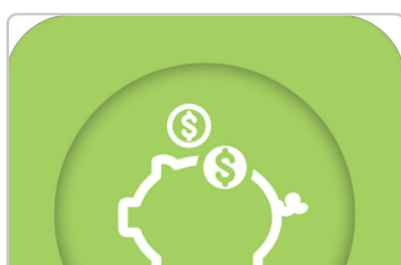
## Accessibility


• Support for Audio Eye (accessible screen reader). [Learn More](#)

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## Other apps by ADP, LLC







**ADP**  
ADP® Mobile Solutions




**ADP**  
ADP® Analytics, powered by ADP® DataCloud



**ADP**  
ADP® Retirement Services



**ADP**  
ADP® ALINE Pay by ADP®



**ADP**  
ADP® Group Health Insurance



**ADP MARKETPLACE**

**APPS**

- Find New Talent
- Onboarding
- Time & Expense
- Develop & Reward
- Process Payroll
- Provide Benefits
- Run My Business

**DEVELOPER RESOURCES**

- Get Started
- API Explorer
- Tips and Tutorials
- Discussion Board

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1-49 employees 50-999 employees 1000+ employees of any size

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